

**St. Barnabas Episcopal Church • Bainbridge Island, WA**  
**May 17, 2020 Minutes of the Vestry Regular Meeting by Zoom Teleconference**

**Vestry Members Present**

Will Nickum, *Sr. Warden*; Rosalys Peel, *Jr. Warden for the People*; Randy Krause, *Jr. Warden for Buildings & Grounds*; Angie Bickerton; Kirk Eichenberger; Linda Maxson; Carolyne Myers; and David Teves

**Vestry Members Absent**

None

**Others Present**

The Rev. Karen Haig, *Rector*; Michael Killion, *Treasurer*; Katherine Bolles, *Chancellor*; Rebecca Ditmore, *Clerk*

**Call to Order: 1:03 p.m.**

<i>Item</i>	<i>Topic</i>	<i>Speaker</i>
<b>1. Opening Prayer</b>		<i>Will Nickum</i>
<b>2. Approval of Agenda</b>		<i>Will</i>
➤	Motion: Approve the meeting agenda. <b>MSP</b>	
<b>3. Approval of Minutes from 4/26/20 Meeting</b>		<i>Will</i>
➤	Motion: Approve the minutes. <b>MSP</b>	
<b>4. Vestry Check-in</b>		<i>Rev. Karen</i>
	All meeting attendees checked in and are doing well during this time.	
<b>5. Reports</b>		
<b>5.1 Treasurer's Report</b>		<i>Michael Killion</i>
	Will applauded the financial report in a recent email to the congregation and the effort that it took to make that happen. The PPP loan we applied for has been funded by \$72,000 thanks to the efforts of HomeStreet Bank. This loan will cover paychecks and utilities and will be used in the proper fashion so that the funds can be considered a grant at the end of the loan's timeframe. The income for April was \$9k more than expected. Investment income for April was up, although the value of the investments were down due to the market's downturn. There have been some pledges paid in advance, which helps the numbers to look very positive at this point. Discretionary funds that have come in will continue to be used to support the needs of the church community by Rev. Karen. Building expenses for April were \$2,000 higher than expected due to the water leak and carpet cleaning. The question of why St. Barnabas applied for a PPP loan was raised. The rector explained that all congregations were encouraged by the Office of the Bishop to apply, that we had no idea what the financial impact would be over time, and that the day school in particular has been—and will continue to be—hard hard-hit financially.	
➤	Motion: Accept the report. <b>MSP</b>	

## 5.2 Building & Grounds

*Randy Krause*

The status of the building and grounds is unchanged.

## 5.3 People's Warden Report

*Rosalys Peel*

Status is unchanged.

## 5.4 Stewardship Report—Second Vestry Letter

*Linda Maxon*

The letter will contain contact information for vestry members so that members can respond to the question asking how they are. The letter was circulated to the vestry prior to this meeting and input was retained. The last time the vestry communicated as a body to the congregation was in March, and it was decided that the final version of the letter will be recirculated to the vestry and contact information will be confirmed. Vestry members will email Angie their contact information for inclusion in the letter.

## 5.5 Day School

*Rev. Karen Haig*

The day school continues to be closed and is not doing tours which are needed in order to register children for the next school year. Chancellor Kathy Bolles and Day School Director Julia Lampa are working on the teacher contracts. It is proposed by Rev. Karen that Julia receive a bonus of \$2,500 this year to align with the fact that for years, teachers have consistently received a bonus, and that Julia has worked far beyond her contracted hours to bring administrative order to the school. Julia is watching to see in what fashion the school will reopen and stays in contact with Rev. Karen regarding those details. The vestry will discuss their commitment to staff payroll in the fall in case of further virus disruptions.

- Motion: Approve a motion to give Julia Lampa a bonus. **MSP**

## 5.6 Rector's Report

*Rev. Karen*

A written report was submitted and read by vestry members. No comments were submitted.

## 6. New Business

### 6.1. Bank Change Resolution

*Mike & Rev. Karen*

Ultimately accounts at Columbia Bank will be closed, but in the meantime we will open accounts at HomeStreet Bank. In due time, the accounts at Columbia Bank will be closed once all the banking there has been finalized.

- Motion: It is resolved that the Vestry of St. Barnabas Episcopal Church of Bainbridge Island, WA, authorizes the rector and other appropriate officers, staff and vestry members to take whatever actions are necessary or appropriate to move all of St. Barnabas's banking operations from Columbia Bank to HomeStreet Bank, which involves, but is not limited to, opening additional accounts at HomeStreet and, eventually, closing all of St Barnabas's banking operations at Columbia Bank. **MSP**
- Motion: Authorized signatories on the HomeStreet account are the rector, senior warden, finance committee chair, and treasurer. **MSP**

**6.2. Phasing Back into Church—Guidance from the**

*Rev. Karen*

**Diocese of Olympia and Bishop Rickel** Rev. Karen is eager for the parish to meet in person again, but recognizes that it takes a thorough plan to do so. Bishop Rickel has indicated that no one has to move to Phase 2, and she would like to send a survey to the congregation asking what their comfort level is. There are no changes currently anticipated at this point. Rev. Karen has asked that vestry members submit potential survey questions to her for inclusion into the survey. The vestry supports the efforts she is taking to watchfully make choices about reopening using the considerations of the diocese, vestry, and congregation.

- Motion: The vestry approves and supports Governor Inslee, Bishop Rickel, and Rev. Karen and the steps they are taking to keep our state, diocese, and community safe **MSP**

**6.3 Stewardship**

*Linda Maxson*

Linda commented on the quality of the bishop’s resent presentation on stewardship. Stewardship is a critically important part of the vestry’s responsibility, and the Stewardship Committee would like the vestry to work on a mission statement for stewardship for St. Barnabas. The goal is to collaborate and define what stewardship means at St. Barnabas, clarifying the work that will be done moving forward, helping the congregation understand that stewardship is not an afterthought, but a spiritual discipline and a way of looking at the world. Rev. Karen supports and encourages this effort.

**7. Chancellor’s Report**

*Katherine Bolles*

The day school teacher contracts are being reviewed. Kathy is reviewing the by-laws and will work to make them more user friendly.

- 8. Retirement** It was expressed that Joan Collins will be retiring from her church commitments in the next year. The vestry would like to recognize her for her many years of service. Rev. Karen will follow up with Joan to see how she would like to let the congregation know and then she will communicate Joan’s desires.

**9. Closing Prayer**

*Will*

**10. Adjournment**

*Will*

- Motion: to Adjourn MSP 3:14 p.m. **MSP**

**10. The next meeting is June 21, 2020 at 1 p.m.**

Faithfully submitted,  
Rebecca Ditmore  
St. Barnabas Vestry Clerk