

St. Barnabas Episcopal Church • Bainbridge Island, WA
June 21, 2020 Minutes of the Vestry Regular Meeting by Zoom Teleconference

Vestry Members Present

Rosalys Peel, *Jr. Warden for the People*; Randy Krause, *Jr. Warden for Buildings and Grounds*; Angie Bickerton; Kirk Eichenberger; Linda Maxson; Carolyne Myers; and David Teves

Vestry Members Absent

Will Nickum, *Sr. Warden*

Others Present

The Rev. Karen Haig, *Rector*; Michael Killion, *Treasurer*; Katherine Bolles, *Chancellor*; Rebecca Ditmore, *Clerk*

Call to Order: 1:05 p.m.

<i>Item</i>	<i>Topic</i>	<i>Speaker</i>
1. Opening Prayer and Spiritual Reflection		<i>Rev. Karen Haig</i>
2. Approval of Agenda		<i>Rev. Karen</i>
➤	Motion: Approve the revised meeting agenda. MSP	
3. Approval of Minutes from 6/21/20 Meeting		<i>Rev. Karen</i>
➤	Motion: Approve the minutes. MSP	
4. Treasurer's Report		<i>Mike Killion</i>
	Operating performance continues to be very strong. Net income is \$47K, \$25K ahead of plan. A lot of this is because of pledges paid early (\$16K) and expenses are down by about \$16K. Building usage is down so that saves money as well. It is unlikely that we will use the church at all this year, and that leads us to believe that our expenses will stay down. The balance sheet looks strong going forward. In December of last year we had \$315K and as of June 30 we have \$381K. The church is slowly moving accounts to HomeStreet Bank and it will likely take a couple of months before we can close the remainder of the accounts at Columbia Bank. The endowment is improving, but is still down \$90K from December. Bookkeeper Julie Houck has done a good job of managing all of the records to support the use of the PPP loan, so the church should qualify for forgiveness for that. Forgiveness will be applied for once the details for doing so are ironed out, and anticipate this will happen in the next six weeks.	

The Finance Committee and treasurer are keeping in mind that prepaid pledges will not be coming in during the second half of the year, but the church should be able to finish the year in a good place from a financial standpoint. The Capital Repair and Replace Account has been overrun and the Finance Committee and Rev. Karen are discussing whether to put some of the current extra unrestricted funds into an unrestricted reserve fund to allow

for building repairs or unanticipated expenses due to the pandemic (which include lack of both school tuition and rental income). The church was reimbursed (less the deductible) for the expenses to replace the leak in the sanctuary floor.

➤ Motion: Accept the report. **MSP**

5. Old Business

5.1 New Vestry Member

Rev. Karen

Given that the vestry has settled into work in the pandemic, Rev. Karen would like to revisit looking for a vestry member to fill Paul Castanon's vacated term. The vestry will also need three new members in 2021. A list of candidates was put together for consideration and names were reviewed during the meeting. Rev. Karen will speak with candidates in the order of their preference as decided by the vestry. The vestry is only trying to fill one position at this point and will keep the names in reserve as a start for the list for next year's slate of candidates.

6. New Business

6.1. Stewardship & Vestry

Linda Maxon/

Dave Teves

Linda read the proposed stewardship mission and vision statements for St. Barnabas. The Stewardship Team would like the vestry as a whole to adopt the statements. Stewardship is also asking vestry to take a more significant role in the annual campaign, while the Stewardship Team leads year-round stewardship efforts. The Stewardship Team will send out a revised version of the statements for the vestry to review. There will also be a resolution sent out to vestry members which will allow them to decide if they will accept results determined by email, and if so, then they can vote on the stewardship statements. The action requested will be that the vestry review and approve the proposed vision and mission statements so that we have working definitions of what these mean for the congregation.

6.2. COVID-19 Task Force Update/Phasing in—Phase 2 & 3

Rev. Karen

The task force is meeting next week and different areas of interest will write up their assessment and this will be presented to the vestry. There will be no church on the beach due to the governor's recently imposed limitations on gathering.

6.4 Resolution to Hold Zoom Meetings

Kathy Bolles

There will be an amendment to the resolution presented by Kathy, to cover Zoom meetings through December 2020. The revised resolution will be sent to the vestry by email.

7. Day School Update

Rev. Karen

Employment contracts have been reviewed by the chancellor and Rev. Karen and an update will be made next month once the task force meets.

8. Parish Chancellor Update

Kathy

There is no update.

9. Other

The vestry thanks Rev. Karen for her long working hours and diligent care of the congregation and church, and encouraged her to consider a vacation, understanding that there are other ways for the congregation to worship while she would be absent. Rev. Karen thanked the vestry for their thoughtfulness said she would reflect on this and get back to them.

10. Closing Prayer

Carolynne

11. Executive Session

Rev. Karen

12. Adjournment

Rev. Karen

➤ Motion: to Adjourn MSP 2:45 p.m. **MSP**

13. The next meeting is August 16, 2020 at 1 p.m.

Faithfully submitted,
Rebecca Ditmore
St. Barnabas Vestry Clerk