

St. Barnabas Episcopal Church • Bainbridge Island, WA
November 21, 2021 Minutes of the Vestry Regular Meeting by Zoom Teleconference

Vestry Members Present

David Teves, *Sr. Warden*; Brian Andvik, *Jr. Warden for Buildings and Grounds*;
Laura Bainbridge, Angie Bickerton, Barbara Bolles; Kirk Eichenberger; Judith Hanna,
Linda Maxson

Vestry Member Absent

Steve Schmitz, *Jr. Warden for the People*

Others Present

The Rev. Karen Haig, *Rector*; Michael Killion, *Treasurer*; Katherine Bolles, *Chancellor*;
Rebecca Ditmore, *Clerk*

Call to Order: 1:03 p.m.

<i>Item</i>	<i>Topic</i>	<i>Speaker</i>
1.	Opening Prayer and Spiritual Reflection	<i>Rev. Karen Haig</i>
2.	Approval of Agenda	<i>Dave Teves</i>
➤	Motion: Approve the meeting agenda. MSP	
3.	Approval of Minutes from 10/17/21 Meeting	<i>Dave Teves</i>
➤	Motion: Approve the minutes as amended. MSP	
4.	Old Business	
5.	New Business	
5.1	Pledge Status	<i>Rev. Karen</i>
	We are not getting the information as we are accustomed to receiving due to the situation with the bookkeeper. We have received approximately half the pledges we would expect by this time. Rev. Karen is certain additional pledges will come. (We currently have received pledges from forty-five households but have had as many as 135 in the past.) There is approximately \$40-50K in pledges that will not be coming in because of relocation or death, and it is unknown whether those will be replaced. Pledges did double in the last week, but we are not on track to meet past pledging. We have funds in reserve that are available, should it be necessary, but we cannot do that indefinitely.	
5.2	Incoming Vestry Class	<i>Dave</i>
	It is the time of year when we are looking for the next vestry class. This year, Linda, and Dave will be rotating off the vestry. Steve finished out Will Nickum's term and would be eligible to continue in a three-year term. Potential candidates will be discussed in Executive Session.	

5.3 Sabbatical

Kirk Eichenberger/

The team has met three times over the last month on Zoom and there is progress being made to solidify congregational plans during the months Rev. Karen will be gone. Work continues with contacts being made, and program development in progress. Every month during the sabbatical will have programming with an educational component, speakers, a field trip, and an opportunity to meet with others.

Barbara Bolles

5.4 Emergency Preparedness

Kathy Bolles

The report is finished and ready for Rev. Karen's review and comments. The recent tornado warning has triggered some concerns and the chancellor will review protocols for that and other natural disaster responses with the staff and teachers.

5.5 Sanctuary Ventilation and Building & Grounds Issues

Brian Andvik

When Covid first hit, we realized that there were several elements to the safety plan. Initially we started with online services, then as vaccines came out, we started to have services outdoors. Then as more vaccines and masks were used, we moved into the parish hall, which has good ventilation. Because Covid is not going away, we have explored some choices:

1. Open windows and doors, which doesn't work very well in the winter.
2. Add a mechanical ventilation system. Price and noise are issues.
3. Put in three or four quiet ceiling fans that draw the air up and then we would need to add some ventilation to the roof. That would allow for cracking the doors that would allow inside air to come in, replacing what gets drawn out. Some vents also have fans in them. It would allow us to be able to open up the sanctuary. Calculations need to be done on how many air changes are needed per hour. Initial information on cost and length of time to do the work are being pursued. The goal is to maximize safety, while minimizing fan noise and limiting the visual impact in the sanctuary.

Rev. Karen reminded the vestry that we are all in this together and we are going to do what is best for everyone in the congregation. We will continue to look at other options.

We just had our first building inspection in seven years. A very complete report was issued and there is a short list of things to take care of—Tom Clark and Brian are working on those.

Interium: Rev. Karen remarked that there are memorial walls which are horizontal that would fit in with what we have, but the cost is about \$9K. This does not include mounting. The monies for this would come from existing interium funding and there is more than enough to cover the expense. Bids will be sought.

6. Reports

6.1 Treasurer's Report

Mike Killion

This report is good news as we move toward the end of the year. Donations in memory of parishioners that are not restricted have been moved to the unrestricted account. Some of our expenses are down because of professional development that did not occur this year due to Covid. We should be in good shape for the end of the year, based on past performance. The treasurer believes we will collect 95% of

the monies pledged for 2021. The process is underway to begin preparation for the 2022 budget.

- Motion: Accept the report. **MSP**

6.2 Day School

Rev. Karen

Rev. Karen has no additional updates from her most recent Rector Report.

7. Parish Chancellor Update

Kathy Bolles

The chancellor continues to work on the safety plan for the church, and has no additional update at this time.

8. Action Items

9. Closing Prayer

Rev. Karen

10. Executive Session

Rev. Karen

The meeting went into executive session.

11. Adjournment

Rev. Karen

- Motion: to Adjourn at 3:23 p.m. **MSP**

Faithfully submitted,



Rebecca Ditmore
St. Barnabas Vestry Clerk