

**St. Barnabas Episcopal Church • Bainbridge Island, WA
October 18, 2020 Minutes of the Vestry Regular Meeting by Zoom Teleconference**

Vestry Members Present

Will Nickum, *Sr. Warden*; Rosalys Peel, *Jr. Warden for the People*; Randy Krause, *Jr. Warden for Buildings and Grounds*; Angie Bickerton; Kirk Eichenberger; Steve Schmitz; and David Teves

Vestry Members Absent

Carolyne Myers, Linda Maxson

Others Present

The Rev. Karen Haig, *Rector*; Michael Killion, *Treasurer*; Katherine Bolles, *Chancellor*; Rebecca Ditmore, *Clerk*

Call to Order: 1:04 p.m.

- | <i>Item</i> | <i>Topic</i> | <i>Speaker</i> |
|-------------|--|------------------------|
| 1. | Opening Prayer and Spiritual Reflection | <i>Rev. Karen Haig</i> |
| 2. | Approval of Agenda
Discussion of the 2021 vestry moved to Executive Session; Gift Acceptance Policy moved to be discussed under Old Business.
➤ Motion: Approve the revised meeting agenda. MSP | <i>Will Nickum</i> |
| 3. | Approval of Minutes from 9/20/20 Meeting
➤ Motion: Approve the minutes. MSP | <i>Will</i> |
| 4. | Approval of Minutes from 9/27/20 All Parish Meeting
➤ Motion: Approve the minutes. MSP | <i>Will</i> |
| 5. | Old Business | |
| 5.1 | Gift Acceptance Policy
The Finance Committee has reviewed the policy over the last two months and feels the new policy covers all options where a gift would come to St. Barnabas. Rev. Karen led a discussion regarding adding a line to the pledge card about the St. Barnabas Legacy Society.
➤ Motion: Approve the policy. MSP | <i>Kathy Bolles</i> |
| 5.2 | Labyrinth Update
The Contemplative Ministries group is going to get further bids on the version which seems best suited for the location. There are some existing funds that Contemplative Ministries has access to that they are willing to put towards this project. It was discussed | <i>Rev. Karen</i> |

that once the church moves into Stage 3, the labyrinth would be available to members trying to stay connected to the church, and also used as a form of outreach to those outside the direct church community. If the project looks to become a reality, Rev. Patricia Rome Robertson will be asked to explain what a labyrinth is for in the church newsletter. The vestry agreed that they wanted further information on the project. The trail on the church property which is in need of maintenance was also discussed.

5.3 Sacred Ground Update

David Teves

Fifty-one people have signed up to be involved in the program, and twelve people have agreed to be facilitators. The next step is to move forward with registration and getting groups organized. Rev. Karen has ordered the books from Eagle Harbor Books and an update will be sent out soon. It looks like we can likely start in the next two to three weeks.

5.4 Moss Removal Update

Randy Krause

The bids were reviewed and Ramirez Roofing has been given the job. They will do the job by hand, which will help maintain the integrity of the roof.

6. New Business

6.1 Additional Zoom Accounts

Rev. Karen

There was conversation about getting an additional Zoom account and the cost would be \$200 a year. The current license has a limit of one meeting at a time, so it makes sense to use funds to get another account due to current and future potential demand (particularly once the Sacred Ground program begins).

6.2 Childrens' Formation

Rev. Karen

There are now twenty-three children coming on Sundays and volunteers are needed to help with the program. Craft preparation, project delivery, and storytellers are needed for the program. Parties interested in being involved should contact Sue Thompkins by email, susan.thompkins@gmail.com.

6.3 Pews

Rev. Karen

Rev. Karen spoke with Rev. Dennis Tierney, property manager for the diocese about how best to safely use the sanctuary. The existing set-up only allows for every other row of pews to be used, which greatly diminishes the building's capacity. In order to accommodate more people in the sanctuary when it is safe to return to in-person worship, the pews are going to need to be removed and replaced by chairs, perhaps those in storage in the Parish Hall. Future use of the pews needs to be considered—will they be used later and need to go into storage, or be moved to the Parish Hall area?

6.4 Stewardship

Dave Teves

Linda Maxson has put together a timeline for this year's campaign, which Dave shared and the vestry reviewed.

6.5 Estimate for Irrigation Repair

Randy Krause

Rev. Karen says that the interium has an irrigation leak, and finding the location of it is complicated by the amount of hardscape in the area. The interium water system repair and/or replacement will be investigated by Randy and Tom Clark.

6.6 Budget Assumptions—Quarter to Open?

Rev. Karen/Mike Killion

Mike Killion, Rev. Karen, and Julie Houck have developed a set of assumptions to create the budget for next year. The assumptions include a .9% staff salary increase (as directed by the diocese), and Rev. Karen will also be given a diocesan-mandated salary increase due to reaching her ten-year ministry anniversary. She will be on sabbatical in two years so building a fund to finance needs while she is absent is also under consideration.

The budget hinges on pledged income and that information is not available until December 2020. Because it is unknown when members will physically return to church, more than one budget is being created to show a budget range based on different return-to-church times. It will also be created with the recognition that the budget will change during the year once Phase 3 is reached and the church can physically open. The budget will be approved by the vestry and presented to the parish at the All Parish Meeting in January 2021.

There was a discussion that concluded with the plan that Rev. Karen and Senior Warden Will Nickum will be sending a letter to the congregation detailing what things have been done to prepare the church and congregation for opening in Phase 3.

7. Reports

7.1 Treasurer's Report

Mike Killion

We are doing well this far into the year, and the community commitment is wonderful. Some of the money in the savings account is restricted (approx. \$90K of the \$225K). The three endowments are now higher than they were in 2019, up \$62K in total. Expenses are about 8% under budget. Net income is about \$23K over plan year to date; receiving donations will help keep income on plan so that we can overcome the planned year end deficit.

- Motion: Accept the report. **MSP**

7.2 Day School Report

Rev. Karen

The day school is estimating that they will run at a \$500 per month deficit until they reopen. Teachers are reducing hours, and the youngest children are not having class. Rev. Karen is working with Julia Lampa to get necessary items ordered for opening.

7.3 Chancellor Update

Kathy Bolles

The Chancellor has no update at this time.

8. Request for Executive Session

9. Closing Prayer

Angie Bickerton

10. Adjournment

Will

➤ Motion: to Adjourn 3:27 p.m. **MSP**

The next meeting is November 15, 2020 at 1 p.m.

Faithfully submitted,
Rebecca Ditmore
St. Barnabas Vestry Clerk