

**St. Barnabas Episcopal Church • Bainbridge Island, WA**  
**May 15, 2022 Minutes of the Vestry Regular Meeting by Zoom Teleconference**

**Vestry Members Present**—Barbara Bolles, *Sr. Warden*; Steve Schmitz, Junior Warden for the People; Angie Bickerton; Michael Ditmore; Kirk Eichenberger; Claire Hicks

**Vestry Members Absent**—Brian Andvik, Laura Bainbridge, Judith Hanna,  
**On sabbatical**—The Rev. Karen Haig

**Others Present**—Mike Killion, *Treasurer*; Katherine Bolles, *Chancellor*; Rebecca Ditmore, *Clerk*

**Call to Order: 1:08 p.m.**

<i>Item</i>	<i>Topic</i>	<i>Speaker</i>
1.	<b>Opening Prayer</b>	<i>Steve Schmitz</i>
2.	<b>Approval of Agenda</b>	<i>Barbara Bolles</i>
➤	Motion: Approve the meeting agenda. <b>MSP</b>	
3.	<b>Approval of Minutes from April 24, 2022 Meeting</b>	<i>Barbara</i>
➤	Motion: Approve the minutes. <b>MSP</b>	
4.	<b>Old Business</b>	
4.1	<b>Bishop's Visitation 10/16/22</b>	<i>Barbara</i>
	The Bishop's visit will be in October, shortly after Rev. Karen returns. The vestry will make a list of things to speak with him about. Current ideas include: The aging of our congregation has been an issue but is improving with the inclusion of some new families; how to be more inclusive of people who cannot attend but watch online. This idea will continue to percolate and be revisited in coming months.	
4.2	<b>Building the Number of Parishioners in Church</b>	<i>Barbara</i>
	Telecare is new way to describe the intersection of stewardship and pastoral care. Rev. Karen provided us with a list of people who are no longer attending. The idea is to call everyone in the directory (but we will start with Rev. Karen's list) and have a short conversation letting them know we miss them and we care: "How are you doing, and is there anything that you would like us to pray about?" We're not asking for anything, and we're not there to make them feel guilty about not coming. It was suggested that the list be distributed and refined (Have they moved, died?) and then once the list is refined, break up the list up next month and provide a script for the conversation. Other ideas include inviting them to be involved, "You would be great at helping with this, would you join us?"	
4.3	<b>Update on the Interium</b>	<i>Steve</i>
	Steve took us back to January 2020 and the history of the interium. The idea has percolated along, and he did a learning dive to discover the history and status. Mary Anne Smith did the architectural drawing of the current concept, a structure which would hold	

plaques. Steve contacted a metal fabricator discern how the plaques would be hung. The current design would weigh 300 pounds and cost approximately \$8K, not including the framework to support it. Steve proposes that we slow down and talk to the interested parties and find out what their vision is and look at alternative design options, with indirect future expenses to be considered.

## 5. New Business

### 5.1 Sabbatical Update

*Barbara*

Every Sunday is covered by some clergy member. All priests in the church have been contacted and some are willing to step in if required in case of ferry or bridge complications. Next week Erin Grayson will be preaching, and there will be a field trip to the history museum. Another idea to generate some fun and encourage attendance is "Come as you are Sunday," which has been embraced by Pastor Gail and will be May 29 (Memorial Day weekend).

### 5.2 Summer Schedule for Vestry Meetings

*Barbara*

The vestry was thanked for their flexibility in changing the time for this month's meeting. Next month there is something scheduled every Sunday. Unless an emergency develops, at this point we will not meet in June.

- Motion: The June meeting will be the one cancelled for 2022. **MSP**

## 6. Reports

### 6.1 Treasurer's Report

*Mike Killion*

The reports we are getting are still not what we are used to seeing (the current data is correct, but is projected differently. Mike and Julie Houk are working on this. The day school director has not been able to get her past reports, so Mike will provide that information to her, with Barbara introducing the two of them to facilitate that conversation. Expenses are down, liabilities and fixed assets have not changed. Our pledge income for April is down, but we are close to being on plan, and we are financially healthy at this point. The treasurer was thanked for his continued efforts to sort out the changing system's information in order to make his various reports.

- Motion: Accept the treasurer's report. **MSP**

### 6.2 Day School

*Barbara*

As of May 17, a policy change will allow preschool students to stop wearing masks (there is good air circulation in the classrooms and school will be out three weeks after that). Many of the other preschools have been maskless. The Bainbridge Island School District (BISD) will be contacted to see if they have a mask policy for young children. Additionally, the teachers need raises. Mike has looked at the financials and sees that they can have slight raises without impacting tuition. A survey of preschools on the island will be considered so that there is better information to make a decision from. Barbara, Rebecca and Julia Lampa will work on this. Rev. Karen endorsed the day school staff raises. In Rev. Karen's absence, Barbara has the authority to resolve this issue.

## **7. Parish Chancellor Update**

*Kathy Bolles*

The chancellor will be working with the senior warden on the Department of Revenue and Secretary of State annual reports which need to be filed to keep St. Barnabas operating in good status.

## **8. Action Items**

- Communicate to the congregation that there is a group of people watching online and acknowledge them. This can be done in the eblast, the bulletin, or in announcements. Generate ideas for being more inclusive of online worshippers. (Barb will start this)
- Set up the online coffee hour again, which will be combined with the regular coffee hour.
- While the service is live, have someone be online to greet people. (Barb will ask Babe to get this started)
- Reinstitute a simpler version of coffee hour; add a zoom component to include online guests (Angie/Elaine visualize process; Barb help with calendar; all vestry help with name ideas).
- Once you look at the list of MIA parishioners Barbara will send out, report back on any new information you have and who you would be willing to call. (all vestry)
- Make calls to parishioners and ask, "How are you doing? Is there anything you want us to pray about?" Redirect any distracting comments back to "Well, what I'm really concerned about is how you are and is there anything you want us to pray about." Barb will provide an outline she got at the conference. (vestry volunteers)
- Find a way to get formerly established teams more involved in the activities of the church. Ministry liaisons let Barbara know which committee chairs need to be filled (which includes coffee hour). Generate some ideas for who could be invited to be involved to develop teams of people who can help. (all vestry)
- Barbara will connect Mike Killion and Julia Lampa with each other to facilitate reports between the school and their financials
- Steve will call the BISD to see what their position is on masking for under 5 year old kids.
- A salary survey for preschools will be conducted on the island. (Barb/Rebecca)

- Steve will follow up with the monument company that was recommended and he will report back.
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**9. Closing Prayer**

*Steve*

**10. Adjournment**

*Barbara*

- Motion: to Adjourn at 2:59 p.m. **MSP**

Faithfully submitted,



Rebecca Ditmore  
St. Barnabas Vestry Clerk