

St. Barnabas Episcopal Church Bainbridge Island, WA
February 19, 2023 Minutes of the Vestry Regular Meeting by Zoom Teleconference

Vestry Members Present—Barbara Bolles, *Sr. Warden*; Steve Schmitz, *Jr. Warden for the People*; Brian Andvik, *Jr. Warden for Buildings and Grounds*; Laura Bainbridge; Tom Beierle; Michael Ditmore;; Judith Hanna; The Rev. Karen Haig

Vestry Members Absent—Claire Hicks, Mary Anne Smith

Others Present—Kirk Eichenberger, *Treasurer*; Rebecca Ditmore, *Clerk*

Call to Order: 12:36 p.m.

- | <i>Item</i> | <i>Topic</i> | <i>Speaker</i> |
|-------------|---|--------------------|
| 1. | Opening Prayer | Steve Schmitz |
| 2. | Spiritual Reflection | Rev. Karen Haig |
| 3. | Approval of Minutes from January 15, 2023 Meeting | Barbara |
| ➤ | Motion: Approve the minutes. MSP, with one abstention. | |
| 4. | Approval of Minutes from February 12, 2023 Meeting | Barbara |
| ➤ | Motion: Approve the minutes. MSP. | |
| 5. | Approval of Agenda | Barbara Bolles |
| | There was a request to record the meeting so that absent vestry members can listen and get up to speed on things. The chancellor will advise us as to how long (if necessary) the recording must be retained. Motion: Approve the meeting agenda. MSP. | |
| 6. | Old Business | |
| 6.1 | Creating an Endowment for SB Parishioners | Rev. Karen |
| | Rev. Karen met with the Finance Committee and delivered paperwork from St Thomas, Medina, that created their parishioner endowment as an example. The purpose of the fund is for parishioners to make donations in honor of someone or an occasion. The mechanics are being worked out so that it can be a vehicle that is easy to give to. The Finance Committee will pull together a document at their next meeting that can be presented to the parish. Tom Beierle suggested that a mission statement for the fund be drafted by the vestry so that people understand the goal. | |
| 6.2 | End of Life Planning Meeting Update | Rev. Karen/Barbara |
| | The meeting date has been moved to April 30. There was a request to record the meeting for those who will be absent, which was agreed to by all present. | |
| 6.3 | Earthquake Coverage Update | Rev. Karen |
| | In reference to the information from the diocese regarding this issue, Brian and Kirk are working with Dennis Tierney regarding replacement values for the church. They are getting | |

an updated valuation for the organ and the building as well as getting a sense of what the diocese needs and/or requires us to have for earthquake coverage.

7. New Business

7.1 MBTI

Rev. Karen

A link to the instrument was sent in the February pre-reading materials. This assesses certain traits that contribute to personality, including working style. The vestry will review group results, look for missing attributes and potential blind spots and attempt to be mindful of individual as well as collective traits as it works together. Members are requested to return their results to Rev. Karen by February 28.

7.2 Ten Rules for Respect

Barbara

Barbara discussed the rules as a way to avoid triangulation. Barbara read the rules, which have to do with healthy relationships based on healthy communications, aloud. The vestry present, clerk, and treasurer agreed to follow these rules.

7.3 Ministry Liaisons

Barbara

We have a number of ministries at St. Barnabas and we try to have a vestry member be a part of that community to provide communication. The following members are liaisons to the following committees.

Newcomers: Judith Hanna

Outreach: Steve Schmitz

Pastoral Care: Mary Ann Smith

Fellowship: Claire Hicks

Stewardship: Barbara Bolles

Finance: Tom Beierle

Worship Commission: Brian Andvik

Formation & Family Ministry: Laura Bainbridge

e-Evangelism: Michael Ditmore

Safety & Preparedness: Michael Ditmore

7.4 Musician Search

Rev. Karen

This will be discussed in executive session at the end of the meeting.

8.0 Reports

8.1 Treasurer's Report

Kirk Eichenberger

We have a new bookkeeper and we are working well together. Kirk suggests abbreviated monthly reports and deeper quarterly reports. He has sent the information needed for this meeting.

It was requested that Kirk bring to the vestry's attention any issues that the vestry needs to be aware of before the quarterly reports. CD creation has been taken care of and we are earning \$3–400 in interest each month. We can access the endowment statements online so balances are current. Net income shows prepaid pledges. Building expenses for January

were higher because housekeeping expenses had not been submitted for 3–4 months. The Hodges Endowment 4% of the last 12-quarter average (\$49K) will be deposited this week. \$4,500 came in for the giving tree. Jessica is working to get the fund balances into the accounting system. With online accounting Kirk can access things without requesting assistance. Brian and Kirk are working on property and replacement values. Interim charges will be discussed at the next finance meeting and presented at the next vestry meeting. Giving statements have been sent out electronically.

- Motion: Accept the treasurer's report. **MSP**

8.2 Day School Report/Rector Remarks

Rev. Karen

Rev. Karen's covered the day school in her rector report.

9. Parish Chancellor Update

Rev. Karen

Rev. Karen contacted Kathy Bolles to ensure there is no conflict in Lisa-Marie McKenzie becoming the new coordinator for Community Life. The chancellor determined that this would be acceptable under current employment law. It was suggested that although this doesn't cross the work boundary, that care be given so that remains the case.

10. Action Items

All:

- Send in your MBTI results to Rev. Karen by Tuesday, February 28.
- Committee assignments are as follows – contact your lead before the next vestry meeting:

Newcomers: Judith Hanna

Outreach: Steve Schmitz

Pastoral Care: Mary Ann Smith

Fellowship: Claire Hicks

Stewardship: Barbara Bolles

Finance: Tom Beierle

Worship Commission: Brian Andvik (a chair is also needed for this committee)

Family Ministry/Religious Formation: Laura Bainbridge

E-Evangelism: Michael Ditmore

Safety & Preparedness: Michael Ditmore

If vestry members would like a directory, they should email Lisa-Marie at Lisa-Marie@stbbi.org to request one be sent to them each time they are updated.

Rev. Karen:

Barbara:

- Contact attorney about End of Life Planning meeting.
- Get funeral planning information from Rev. Dianne Andrews.

Kirk:

- Send note to Borgan to add new fund to Finance Committee meeting agenda.

11. Closing Prayer

Steve

12. Executive Session

Rev. Karen

13. Adjournment

Barbara

- Motion: to Adjourn at 2:12 p.m. **MSP**.

Faithfully submitted,

Rebecca Ditmore

Rebecca Ditmore
St. Barnabas Vestry Clerk