

**St. Barnabas Episcopal Church Bainbridge Island, WA**  
**April 16, 2023 Minutes of the Vestry Regular Meeting by Zoom Teleconference**

**Vestry Members Present**—Barbara Bolles, *Sr. Warden*; Brian Andvik, *Jr. Warden for Buildings and Grounds*; Laura Bainbridge; Tom Beierle; Michael Ditmore; Judith Hanna; Claire Hicks; Mary Anne Smith; The Rev. Karen Haig

**Vestry Member Absent**—Steve Schmitz

**Others Present**—Katherine Bolles, *Chancellor*; Rebecca Ditmore, *Clerk*

**Others Absent**—Kirk Eichenberger, *Treasurer*

**Call to Order: 12:35 p.m.**

- | <i>Item</i> | <i>Topic</i>   | <i>Speaker</i>  |
|-------------|--|-----------------|
| 1.          | <b>Opening Prayer</b>  | Claire Hicks    |
| 2.          | <b>Spiritual Reflection</b>  | Rev. Karen Haig |
| 3.          | <b>Approval of Agenda</b><br>There were two additions to the agenda: to explore a hybrid way to do the meeting, and to add ministry or ministry liaison reports to this meeting.<br>⇒ Motion: Approve the agenda as amended. <b>MSP</b> .  | Barbara Bolles  |
| 4.          | <b>Approval of Minutes from March 19, 2023 Meeting</b><br>⇒ Motion: Approve the minutes. <b>MSP</b> .  | Barbara         |
| 5.          | <b>Old Business</b>  |                 |
| 5.1         | <b>Earthquake Coverage Update</b><br>The earthquake coverage was enacted on 3/21/2023. It was enacted as instructed by the vestry and will be renewed each year going forward.   | Brian Andvik    |
| 5.2         | <b>Strategic Planning Update</b><br>Interview questions have been decided and meetings are starting to happen with different stakeholder groups, with data being reported back from those meetings. The goal is for these interviews to finish by early in May. The vestry will also be included in this process. There will also be opportunities for the entire congregation to participate through in-person meetings, online and/or paper surveys. | Barbara         |
| 5.3         | <b>Legacy Giving Proposal Update</b><br>There will be an update at the next vestry meeting.  | Tom Beierle     |

#### **5.4 Earth Day Update**

*Barbara*

Sunday, April 23, Fran Korten will speak and lead a discussion on the topic of climate change during coffee hour. Sue Ellen Case will present the Diocesan Climate Pledge for people to consider signing. She will also announce a new ministry focused on environment and social justice, welcoming people to join.

#### **5.5 Funeral Planning Party Update (The Last Hurrah)**

*Rev. Karen/Barbara*

The meeting is planned for 4/30 after church. Rev. Karen and Paul will present scriptures and music appropriate for planning a funeral service. Records of parishioners' funeral plans will be kept on file at church.

#### **5.6 Review of Tracking List**

*Rev. Karen/Barbara*

The tracking list was reviewed and items clarified and updated.

### **6. New Business**

#### **6.1 Personnel Update**

*Rev. Karen*

The Musician Search Committee held its first meeting on 4/14. Liturgical theology, musical standards, available resources, job description and a congregational survey were discussed. The group will meet every other week for the foreseeable future. A congregational survey is anticipated within a month.

#### **6.2 Hybrid Meeting**

*Barbara/Mary Anne Smith*

It was proposed that the vestry have a hybrid meeting moving forward. Rev. Karen would like to stop using Zoom whenever possible. If vestry members are in town and in church, it was requested that they come to a meeting in the library. To allow for taking care of personal business after church, it was decided that the vestry will try a starting time of 12:15 p.m. for their next meeting on May 21, and discuss how well this works at that time.

#### **6.3 Ministry Spotlight**

*Barbara*

In an effort to help other vestry members become more familiar with the different ministries and offer support for them at St. Barnabas, it was discussed that vestry members use their positions as liaisons to feature one ministry per meeting. Liaisons will submit reports as needed on the work of their ministries to the clerk. Either the ministry leader or the vestry liaison will make a report at the beginning of the vestry meeting. An article in the newsletter once a month and a ministry fair in the fall were also discussed as additional communication options to raise the congregation's awareness of the ministries.

## **7.0 Reports**

### **7.1 Treasurer's Report**

*Tom Beierle*

The treasurer is out of town and Tom stepped in to comment that St. Barnabas is in good shape for this point in the year. Pledge and plate collections are ahead of budget.

⇒ Motion: Accept the report as submitted. **MSP**.

### **7.2 Day School Report**

*Rev. Karen*

The rector has nothing further to report at this time. She has a meeting scheduled with the Day School director next week.

## **8. Parish Chancellor Update**

*Kathy Bolles*

The chancellor has no report at this time.

## **9. Action Items**

*All:*

- Let Rev. Karen know if you are aware of someone who can train to do Sunday filming.
- Send back answers to Strategic Planning questions for vestry.
- Invite those interested to attend the April 23 Earth Day acknowledgement service and reception afterwards.
- Submit a short paragraph report on the needs or activity of the committee you are liaison to, due to Barbara (for the May meeting only, while Rebecca is away), the Thursday before the next vestry meeting. (These reports are written as needed; there may not be new activity every month.)
- Consider filming the funeral planning meeting for those unable to attend.

*Barbara:*

- Send out Strategic Planning questions to the vestry.
- Check in with Sue Ellen Case about the two climate pledges (local and diocesan) and how to incorporate one or both at the 4/23/23 presentation.

*Judith:*

- Alert Kathleen Jennings that she can make a ministry report regarding the Welcome Committee at the next vestry meeting on May 21, 2023, at 12:15 in person if she desires.

**10. Closing Prayer**

*Claire Hicks*

**11. Adjournment**

*Barbara*

⇒ Motion: To Adjourn at 2:12 p.m. **MSP**

Faithfully submitted,

*Rebecca Ditmore*

Rebecca Ditmore  
St. Barnabas Vestry Clerk